

JOB DESCRIPTION

Position Title: Trauma Intervention Specialist
Employment Classification: Full-time / Exempt
Reports to: Clinical & Internship Supervisor
Salary Range: \$43,000 to \$46,000

GENERAL ROLE DESCRIPTION

The Trauma Intervention Specialist will be the first point of contact for survivors and their families who are seeking Resilience trauma therapy services. This position will be responsible for providing immediate crisis intervention and information and referrals to clients as well as their non-offending significant others. The Trauma Intervention Specialist will provide an assessment of current client needs to determine appropriate support services. Additionally, this position is responsible for managing the trauma therapy waitlist and assuring referrals occur to both internal and external support systems as determined by assessment of client need.

RESPONSIBILITIES

- Contact individuals on the trauma therapy waitlist to conduct a full assessment, using an assessment tool.
- Assess and screen individuals to determine appropriate level of intervention and services.
- Screen individuals for suicide and/or homicide as needed.
- Conduct at least four (4) full assessments per day, twelve (12) per week (adolescents 12+ and adults).
- Schedule weekly intake/assessments and manage time to meet 40 hours per week.
- Answer questions about services offered in addition to other Resilience programs
- Communicate with parents of adolescents to complete assessments and/or to answer questions and provide resources.
- Provide resources and/ or referrals for individuals on the waitlist as needed.
- Schedule and facilitate drop-in groups once a week for individuals on the waitlist.
- Inform waitlisted individuals about upcoming closed groups held at Resilience.
- Provide short-term crisis intervention counseling when needed via phone and/or in person.
- Attend weekly supervision, monthly team meetings, and staff meetings.
- Meet with the Case Management Specialist weekly to collaborate to help meet waitlist needs
- Complete monthly reports and documentation (time and communication log) in accordance with ICASA and agency standards.
- Monitor and meet goals related to established service projections.
- Collaborate with staff and interns on the trauma therapy team in order enhance the effectiveness of the agency's services.



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- Assign cases to all trauma therapy staff and interns upon request
- Provide all therapists and interns with a complete assessment of their client before they provide therapy services.
- Participate as a presenter in trainings such as; 60-hour volunteer, 40-hour CI, CA, as assigned.
- Perform other duties as assigned.

QUALIFICATIONS

- Master's degree in a social work, counseling, or related field required. Clinical licensure (LSW/LCSW or LPC/LCPC) preferred.
- Minimum of two years' experience providing counseling services required, including support groups.
- Must have excellent crisis counseling and client assessment skills.
- Must have excellent documentation and organizational skills.
- Positive attitude and pro-active approach to problem solving a must.
- Comfort with giving and receiving honest, constructive feedback.
- Ability to take initiative and work independently, as well as with a team.
- Ability to create an intake/assessment schedule and manage time wisely.
- Bilingual (written and verbal fluency) in Spanish/English preferred.
- Previous experience working on women's issues, addressing sexual violence/gender-based violence, and working with diverse populations including LGBTQ communities strongly preferred
- Completion of a minimum of 40-hours of sexual assault training by an Illinois Coalition Against Sexual Assault member center within 60 days of hire is required; previous completion of the training is strongly preferred
- Flexibility to work two evening hours per week is required