



RESILIENCE
EMPOWERING
SURVIVORS
ENDING SEXUAL
VIOLENCE

Resilience Internship Packet

Thank you for your interest in interning with Resilience. We are glad that you've contacted us. There are several ways in which you can join the movement to end sexual violence. The three primary internship opportunities are with our **Advocacy, Trauma Therapy* and Education and Training** programs. **You must be enrolled in a Master's level program to be eligible for an internship with the Trauma Therapy Program.*

All of our interns are **required** to complete a minimum of 40-hours of sexual assault crisis intervention training in accordance with the Illinois Coalition Against Sexual Assault mandates. You must also attend an agency orientation at a date to be determined. The 40-hour crisis intervention training must be completed prior-to or within a month of beginning your internship. Resilience offers this training at least four times a year. The schedule is available via the links below. There is no cost for the training if you are accepted into the internship program. **Training is approximately 5 weeks long, in the evenings.** There may be other training options available on a case-by-case basis.

In addition to the application for internship below, please complete the training application [here](#). You can indicate your specific internship interest under the **VOLUNTEER OPPORTUNITIES** portion of the application. Our website www.ourresilience.org also has training information and the schedule available [here](#).

Most of Resilience's internships require a minimum of one year or two academic semesters. Please be sure to read carefully to determine the time commitment of your intended internship. Resilience accepts non-academic interns by exception.

Please complete the internship packet and e-mail it to the corresponding department **with a copy of your current resume and a cover letter**. You are eligible to apply to more than one internship and will be contacted by the department you have expressed interest in.

Resilience encourages applicants who are multi-cultural, multi-lingual, identify as persons of color and/or LGBTQ.

Quick Steps:

- 1. Send cover letter, resume, and application (below) to the appropriate Program/Department Director.**
- 2. Complete the online training application following the appropriate link above, mark your internship interest.**
- 3. Contact or wait for Program/Department Director to connect with you regarding an interview.**

Resilience
180 N. Michigan Avenue, Suite 600
Chicago, IL 60601
312.443.9603 phone 312.443.9602 fax

Intern Application

Name: _____ Name of School: _____

Major (please indicate Bachelor or Masters Program): _____

Expected Graduation Date: _____ How many hours/week will you commit to Resilience? _____

Required Duration of Internship: _____ Available Start Date? _____

Days of the week available: _____ Are you 40-hour Sexual Assault trained? _____

Supervision Requirements:

Total hour(s) per week? _____ Licensure Requirement of Supervisor? _____

How many direct contact hours does your school require for your internship (if any)? _____

Tell us about yourself:

What sparked your interest in an internship with Resilience?

Do you have any previous experience as an intern or volunteer? Please explain.

What are your future goals and interests related to rape crisis work?

**RESILIENCE
JOB DESCRIPTION**

Position Title: **Art Therapy Intern (1 position available)**

Reports To: Creative Arts Therapy Supervisor

GENERAL ROLE DESCRIPTION

The trauma therapy intern must be a second or third year student enrolled in a graduate art therapy program. The art therapy intern will have the opportunity to provide individual, group, couple's, family, and significant other trauma therapy/art therapy to individuals who are survivors of sexual violence. In addition to providing trauma therapy/art therapy services, the art therapy intern will be responsible for completing a minimum 40-hour Sexual Assault Training.

RESPONSIBILITIES

1. Complete 40-hour Sexual Assault Training.
2. Provide individual, couple's, and family trauma therapy/art therapy with a caseload of 10 clients.
3. Co-facilitate an art therapy group.
4. Collaborate with other interns in the trauma therapy program on a group project of your choice.
5. Participate in inter-departmental collaboration within the agency.
6. Report all direct client contact for statistical reporting and program evaluation purposes.
7. Maintain client and administrative paperwork.
8. Participate in mailings and other outreach efforts and opportunities.
9. Participate in individual supervision on a weekly basis.
10. Participate in group supervision on a monthly basis.
11. Co-lead one skill share with the Creative Arts Therapy Team.

DIRECT PRACTICE WITH CLIENT RESPONSIBILITIES

1. Understand and apply trauma therapy values and ethics.
2. Understand and apply relevant clinical theories.
3. Set clear and appropriate boundaries.
4. Engage clients effectively and establish a contract for work.
5. Plan and structure the intervention process.
6. Understand and respect the positive value of diversity.
7. Identify and use appropriate research to inform practice.
8. Use appropriate measures to evaluate own practice.
9. Observe own behavior in clinical interactions.
10. Close/transfer cases appropriately.

To apply for the art therapy internship, please provide a cover letter, resume, two references, and application above for consideration. If you have any questions, please contact the Creative Arts Therapy Supervisor Jordan Ferranto, LCPC, ATR at jferranto@ourresilience.org.

RESILIENCE JOB DESCRIPTION

Position Title: Education & Training Intern (3 Positions Available)

Reports to: Senior Educator and Director of Education & Training

Role Description:

The Education and Training (E&T) Intern is responsible for assisting the E&T program with delivering presentations and workshops on sexual violence prevention and healthy relationships. The intern will be asked to present to students ranging in grade levels from pre-k to college and some adults. It is expected that following training and time spent observing staff educators, the intern will grow into an independent presenter on behalf of the agency. Further, the intern will be proactive in outreach efforts within the community in an effort to promote Resilience services. This includes but is not limited to self-directed special projects. Finally, the intern will support in daily tasks as assigned.

The intern will receive ample mentorship from fellow staff educators as well as regular supervision from the senior educator. Resilience has a commitment to providing violence prevention programming that adheres to state and national standards and best practices for sex education and violence prevention education and that is culturally humble, anti-carceral and rooted in transformative justice practices.

Responsibilities:

1. Provide sexual and relationship violence prevention education to youth grades k-12.
2. Assist E&T team with curriculum development on various topics related to violence prevention.
3. Attend resource fairs and community events as a representative of Resilience.
4. Assist Resilience with in-house trainings as needed.
5. Support fellow staff educators in outreach efforts across the city.
6. Participation in Sexual Assault Awareness Month activities, events and committees.
7. Support E&T volunteers as needed.
8. Maintain accurate and complete records of all services delivered including facilitating evaluations of programs, entering and analyzing resulting data.
9. Provide crisis intervention as well as information and referrals for services.
10. Attend all required meetings, meet minimum requirements for hours based on graduate or undergraduate program and Resilience internship program specifications.

Requirements:

The E&T Intern must possess excellent communication and public speaking skills, a passion for violence prevention and a comfort working with diverse audiences. Candidates with experience in training and facilitation, community organizing or outreach and sexual violence or domestic violence work strongly preferred. Upon hire, interns must complete ICASA certified 40-hour sexual assault survivor advocacy training that will be provided by Resilience free of charge. In order for consideration, undergraduate students must be participating in the internship for completion of their Capstone and must commit 8-12 hours per week at the internship. Graduate students must commit 12-20 hours or what is otherwise required for completion of their internship credits as outlined by their university. Proficiency in Spanish is encouraged but not required. **This position remains entirely virtual for the foreseeable future.**

Please note this internship is a minimum of 2 academic semesters or approximately 9 months.

To apply: email cover letter, resume and application to MArthur@OurResilience.org



RESILIENCE JOB DESCRIPTION

Position Title: **Legal Advocacy Intern (2 positions available)**

Reports To: Legal Advocacy Intern Supervisor

GENERAL ROLE DESCRIPTION

The Legal Advocacy Intern is responsible for assisting the advocacy team in providing legal advocacy to survivors of sexual violence. This includes opportunities to engage in institutional advocacy activities within the Civil and Criminal Justice System. Additionally, the Legal Advocate Intern will provide crisis intervention, emotional support, medical advocacy, and appropriate referral/linkages to sexual assault victims/survivors and their significant others through the emergency department of contract hospitals, telephone crisis calls, and walk-in requests.

RESPONSIBILITIES

- Commit to 12-month internship beginning July 1, 2021 and ending June 30, 2022.
- Assist the legal advocacy team in providing services for sexual assault survivors including: follow-up phone calls to police stations, assistant state's attorneys, filing for Crime Victims Compensation, assistance with Victim Economic Safety Security Act, Safe Homes Act and back-up court accompaniment as needed.
- Maintain a minimum of 14 office hours (two office days) a week, during which you are on-call to the Domestic Violence courthouse from 9am-5pm to assist survivors with petitioning for Emergency Orders of Protection, Civil No Contact Orders, Stalking No Contact Orders.
- Attend meetings, in addition to staff, that encompass the Civil and Criminal Justice System as requested.
- Attend Community partner meetings to provide members with information on Resilience's services as needed.
- Provide crisis intervention, as well as information and referrals to survivors and community members as needed.
- Schedule a minimum of two in-person 12-hour shifts of on-call medical advocacy per month, where you provide crisis intervention, emotional support, and medical/legal advocacy to survivors seen in the emergency department of our [partner hospitals](#). Shifts are 7am-7pm or 7pm-7am on any day. You will choose your own hospital on-call schedule.
- Maintain an active caseload as well as accurate and complete records of all services, including the client database and required monthly reports.
- Complete projects designed specifically for the internship.

The Legal Advocacy Intern requires strong interpersonal skills, an ability to advocate for the needs/rights of others, and good verbal and written communication skills. Completion of a minimum of 40-hours of sexual assault training is required within 1 month of hire plus additional training in legal advocacy and the criminal and civil justice system. Computer skills required. Fluency in Spanish speaking/writing abilities strongly preferred.

Please note that this internship with Resilience's Advocacy Program is for 12 months (July 1, 2021- June 30, 2022). Currently all internships with the Advocacy Program are remote. However, we intend to resume in-person services at our downtown office in late Summer/Fall 2021, pending it is safe to do so. Interns will be expected to provide in office services at said time.

To apply: email [cover letter](#), [resume](#) and [application](#) to eoregel@ourresilience.org.



RESILIENCE JOB DESCRIPTION

Position Title: **Advocacy Volunteer Management Intern (1 position available)**
Reports To: Advocacy Volunteer Coordinator

GENERAL ROLE DESCRIPTION

The Advocacy Intake Coordination Intern is responsible for assisting the advocacy team in providing medical advocacy to survivors of sexual violence and the Volunteer Coordinator on program projects. The intern will provide crisis intervention, emotional support, medical advocacy, legal advocacy and appropriate referral/linkages to sexual assault victims/survivors and their significant others through the emergency department of contract hospitals, telephone crisis calls, and walk-in requests. The intern will also assist the Advocacy Volunteer Coordinator and agency in the coordination and management of volunteer retention and service documentation.

RESPONSIBILITIES

- Schedule a minimum of one in-person 12-hour shifts of on-call medical advocacy per week, where you provide crisis intervention, emotional support, and medical/legal advocacy to survivors seen in the emergency department of our [partner hospitals](#). Shifts are 7am-7pm or 7pm-7am on any day. You will choose your own hospital on-call schedule.
- Provide referrals and linkages to necessary follow-up services for sexual assault survivors and their family members, including temporary housing, food, clothing, locksmith services, substance abuse treatment, counseling, and court accompaniment.
- Maintain accurate and complete records of all services delivered, including inputting data into the client database.
- Maintain a minimum of 14 office hours (two days) a week.
- Assist Advocacy Volunteer Coordinator with tracking volunteer service hours and outreach activities.
- Attend meetings and supervision with Advocacy Volunteer Coordinator as required.
- Assist the medical advocacy volunteer program with volunteer recruitment, scheduling and material preparation.
- Attend health fairs and college events that welcome RESILIENCE volunteer opportunities for recruitment.
- Complete tasks designed specifically for the internship position, which will include the following:
 - Assist Advocacy Volunteer Coordinator with volunteer retention/appreciation
 - Assist Advocacy Volunteer Coordinator with volunteer management (completion of volunteer files during training, issuing certificates of contracts completed and exit interview, issuing quarterly reports)
 - Assisting RESILIENCE with tracking volunteer hours spent on tabling and outreach events and responding to requests for information on volunteer opportunities from outreach events
 - Complete other tasks and projects as assigned.

The Advocacy Volunteer Program Intern requires strong interpersonal and organizational skills, an ability to advocate for the needs/rights of others, and good verbal and written communication skills. Completion of a minimum of 40-hours of sexual assault training is required within 1 month of hire. Computer skills required.

Please note that this internship with Resilience's Advocacy Program is for 12 months (July 1, 2021- June 30, 2022). Currently all internships with the Advocacy Program are remote. However, we intend to resume in-person services at our downtown office in late Summer/Fall 2021, pending it is safe to do so. Interns will be expected to provide in office services at said time.

To apply: email cover letter, resume and application to kgarvey@ourresilience.org