



RESILIENCE
EMPOWERING
SURVIVORS
ENDING SEXUAL
VIOLENCE

180 North Michigan Ave.
Suite 600
Chicago, IL 60601

312-443-9603 tel
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ourresilience.org

Position Title: Director of Education & Training (full-time, exempt)

Reports to: Chief Operating Officer

Pay Range: \$70,000 - \$75,000, commensurate with experience

Benefits: HMO, Dental, Vision, Life Insurance fully covered by employer. Holiday, Vacation, and Sick time.

ORGANIZATIONAL BACKGROUND

Resilience is an independent, not-for-profit organization dedicated to the healing and empowerment of sexual assault survivors through non-judgmental crisis intervention counseling, individual and group trauma therapy, and medical and legal advocacy in the greater Chicago metropolitan area. Resilience provides public education and institutional advocacy in order to improve the treatment of sexual assault survivors and to effect positive change in policies and public attitudes toward sexual assault. Established in 1974, Resilience now serves over 2000 survivors of sexual violence and their loved ones annually through our main office in downtown Chicago and our community-based offices in Austin and Ravenswood, and several co-locations within partner organizations across the city.

GENERAL ROLE DESCRIPTION

The Director of Education & Training is responsible for overseeing the implementation and provision of sexual violence prevention and activism directed toward social change and primary prevention of sexual violence. Strategies include sexual violence public awareness, youth focused prevention education, and professional training services for adults. This position also plans and executes community mobilization and social justice activism campaigns, including overseeing the OurMusicMyBody (OMMB) campaign with the support of the Prevention Educator/OMMB Campaign Coordinator.

Resilience prevention work is feminist, anti-racist, and victim-centered and recognizes the systems of privilege within our culture, the impact of oppression, and the intersections of oppressions in survivor identities and communities. The Director of Education & Training supervises program staff, interns, and volunteers. The Director is responsible for managing the overall quality of the Education & Training program and its day to day operations, and for the development and quality of agency public speaking and training curriculums. The Director of Education & Training is a member of the agency's Leadership Team.

RESPONSIBILITIES

- Oversee all aspects of Resilience prevention activities including youth prevention education, adult professional training, community mobilization, education and activism efforts, coalition building and policy education consistent with the agency's mission, values and guiding principles
- Supervise Education & Training (E&T) staff, volunteers, and the E&T Internship Program. Schedule regular program staff and team supervision meetings, and conduct program staff /volunteer orientation and training
- Provide public/prevention education to area primary, middle, and high schools (public and private), youth serving agencies, and junior and four-year colleges/universities
- Provide public/prevention education to priority communities including, but not limited to: faith-based, senior, youth, BIPOC, and LGBTQ populations
- Conduct institutional advocacy/outreach to Chicago's primary, middle, and high schools (public and private), youth serving agencies and other priority groups
- Conduct professional trainings for a variety of professional audiences, including but not limited to educators and social service agencies
- Perform on-going outreach and networking to foster collaboration & maintain awareness of Resilience in collaboration with the Resilience Trauma Therapy and Advocacy staff

- Participate in the design, strategic planning and coordination of Resilience sponsored social justice activism campaigns including but not limited to OurMusicMyBody
- Oversee and coordinate community mobilization and social justice activism efforts consistent with the agency's mission, values and guiding principles
- Work in partnership with the Director of Development, Chief Operating Officer, Training & Outreach Manager, and Marketing & Communications Manager on effective public awareness campaigns and the development and implementation of outreach efforts to offer Resilience professional trainings and prevention programming to outside organizations
- Develop and update participant evaluation tools to determine the quality of Education & Training programming and regularly evaluate feedback from audience participants
- Participate in the design, presentation, curriculum development and coordination of Resilience sponsored trainings including but not limited to agency volunteer training and professional training opportunities offered by the Resilience Training Institute
- Work with staff facilitators to ensure agency sponsored training curriculum follows an anti-oppression and intersectional framework consistent with agency mission and guiding principles
- Design and present specialized volunteer opportunities and training curricula for Education & Training Program volunteers
- In conjunction with the Director of Advocacy Services and Advocacy Volunteer Supervisor, ensure continuing education opportunities are provided to agency volunteers in accordance with ICASA service standards
- Work with the Chief Operating Officer to annually plan the institutional advocacy, public education, activism and public policy initiatives to early childhood, primary, secondary and post-secondary education communities, higher education institutions and social service providers
- Work with Education & Training Program and Chief Operating Officer in developing collaborative relationships with community-based agencies and groups
- Work with the Chief Operating Officer on program service MOU and contract provision
- Conduct regular performance reviews of Education & Training Program staff, promoting their professional development and monitoring fulfillment of their individual responsibilities
- Coordinate with the Director of Advocacy Services and the Director of Trauma Therapy on effective interface between services in each program
- Compile and evaluate Education & Training program statistics and prepare reports and program summaries as required
- Compile, report, and analyze monthly and quarterly service hours through the InfoNet data system to ensure progress towards goals as well as timely and accurate data entry.
- Annually evaluate overall Education & Training Program effectiveness in conjunction with the program staff, Chief Operating Officer and Executive Director
- Work with the Director of Development and Chief Operating Officer in preparation of education and training portions of grant applications
- Participate in timely grant reporting and development of proposals with Director of Development and Chief Operating Officer
- Coordinate Education & Training staff participation on local and statewide education-based committees
- Maintain a working knowledge of significant developments and trends in the field of sexual assault and social justice issues in order to enhance Education & Training Program effectiveness
- Inform and comply with the annual Education & Training Program budget and fiscal guidelines of Resilience
- Co-chair the internal Sexual Assault Awareness Month committee, ensuring successful programming and adherence to budget

- Attend all agency staff/supervision meetings, attend in-services and participate in staff development activities
- Participate in meetings/trainings for local and statewide sexual assault coalitions, institutional partners, and other agencies, as assigned
- Perform other duties as assigned

REQUIREMENTS

- Bachelor's degree in Gender and Women's Studies, Teaching, Higher Education, Educational Policy and/or Leadership, or related field required; Master's degree preferred
- Minimum of three to five years of supervisory and staff supervision experience preferred
- Strong analysis of social justice framework including racial equity, reproductive justice, disability inclusion, economic justice and LGBTQ+ issues is required
- Previous work experience with the provision of sexual violence prevention education, professional training, and work with youth/adolescents is required
- Ability to objectively advocate for the needs/rights of others
- Excellent verbal and written communication skills
- Ability to take initiative and work independently, as well as within a team
- Ability to manage multiple tasks and meet deadlines with exceptional organizational and record-keeping skills
- A collaborative and flexible style; needs to be an active and engaged team player
- Positive attitude and pro-active approach to problem solving
- Regular access to independent transportation, valid driver's license and proof of insurance for effective service delivery
- Passion for Resilience's mission a must. Strongly preferred previous experience with the following:
 - Gender and/or human rights issue.
 - Sexual violence and gender-based violence
 - Work within diverse communities with regards to, but not limited to: race, ethnicity, gender identity, sexual orientation, socio-economic position, immigration, and ability
 - Engaging men and male-identified people in gender-based violence work
- Community activism experience preferred
- Flexibility to work occasional evening and weekend hours required
- Completion of a minimum of 40-hours of sexual assault training within 90 days of hire is required; previous completion of the training is very strongly preferred requirements

ENVIRONMENTAL/ PHYSICAL

- If you are offered employment with Resilience, please take one of the following steps to meet the necessary requirements:
 - Prior to or on your first date of employment, you will be required to provide proof of your COVID-19 vaccination to Human Resources Department
 - You will receive direction on how and when to provide proof of your COVID-19 vaccination. Acceptable proof of vaccination includes:
 - CDC COVID-19 vaccination record card
 - Documentation of vaccination from a health care provider or electronic record
 - A copy of medical records documenting the vaccination
 - A copy of immunization records from a public health
- Possible exposure to vicarious trauma

- Potential for exposure to environmental and/or psychological hazards on or offsite at select partner locations
- Physical requirements may include (extended or periodic) walking, bending, reaching, sitting and lifting

Persons of color and LGBTQ+ persons are encouraged to apply. Resilience is an equal opportunity employer and does not discriminate on the basis of race, age, sex, gender identity, gender expression, national origin, sexual orientation, or disability in its procedures and policies.

To Apply:

Please send your cover letter and resume to:

Sarah Layden, Chief Operating Officer

jobs@ourresilience.org

Include Director of Education & Training and your last name in the subject line.

Please note that applications without cover letters will not be considered.

No phone calls, please.