

Prevention Services Supervisor

ORGANIZATIONAL BACKGROUND

The mission of Resilience is to end rape culture and empower sexual assault survivors through advocacy, education, and healing. Throughout Chicago, we provide nonjudgmental crisis intervention counseling, individual and group trauma therapy, medical and legal advocacy, public education, and institutional advocacy to improve the treatment of survivors, and to effect positive change in policies and public attitudes toward sexual assault. Established in 1974, Resilience serves over 2,000 survivors of sexual violence and their loved ones annually. Resilience has a main office in downtown Chicago, a community-based office in Chicago's West Side, and co-locations within partner organizations across the city.

Reports To: Director of Education & Training

Status: Full-time, Exempt

Salary Range: \$60,000-\$65,000

Benefits: HMO, Dental, Vision, and Life Insurance fully covered by the employer. Generous holiday schedule and paid time off. Free onsite gym at our Downtown Loop location.

Location: Hybrid (In-person Resilience Downtown Loop location / on-site at community partner locations across Chicago). Additional in-person duties required at Resilience sites and partner locations.

GENERAL ROLE DESCRIPTION

The Prevention Services Supervisor reports to the Director of Education & Training (DET) and is responsible for the daily stewardship of youth prevention education services and the supervision and onboarding of 3 - 5 interns annually. Duties include creating and delivering classroom-based sexual violence prevention curriculum; advancing sexual violence public awareness; conducting professional training for school-based staff and youth workers; developing and supporting safety initiatives in schools and on college campuses; and planning and mobilizing community and social justice activism campaigns. The Prevention Services Supervisor assists the Director of Education and Training with coordinating the Our Music, My Body (OMMB) campaign, a unique seasonal prevention initiative that increases awareness about sexual harassment and promotes the practice of consent in music and festival spaces.

RESPONSIBILITIES

K - 12 School Support

- Using an evidence-based approach assist with the development and implementation of K-12 school-facing curriculum, including but not limited to, single and multisession curriculum. Lead the in-school stewardship of youth curriculum and programming, through onsite supervision of education and training interns

- Supervise prevention educator interns by conducting weekly supervision and providing ongoing instructional coaching
- Work to bolster school partnerships through direct outreach in partnership with the Director of Education & Training
- Assist the Director of Education & Training in scheduling school programming, integrating the use of program interns into classroom coverage

Resilience Training Institute

- Support the creation and ongoing development of various assigned trainings within the Resilience Training Institute (RTI)
- Present various trainings across the RTI portfolio as assigned
- Support training and outreach efforts by cultivating relationships and potential training referrals

Our Music, My Body Campaign – OMMB

- Coordinate OMMB related training and onsite activations including the scheduling of staff, interns or volunteers at OMMB events
- Work with the advancement team on the development of campaign marketing and outreach materials
- Assist the Director of Education & Training in maintenance of industry partner relationships
- Ensure that the Advocacy Volunteer Supervisor has both necessary content and schedule of OMMB events for weekly volunteer email
- Manage communication and activities for volunteers who opt into OMMB
- Develop and present OMMB Volunteer Training portions of 60-hour training and make-up or one-off sessions held as needed
- Track and enter volunteer attendance, hours, and activities in My Impact database and Empower DB database

General Operations (10%)

- Partner with the Director of Education & Training in the onboarding of new staff educators and interns
- Maintain current knowledge of trauma-informed and healing-centered education strategies within a public health framework across the adolescent development cycle for the primary prevention of sexual violence
- Contribute to the coordination and organization of community mobilization activities that support Resilience public policy initiatives and community activism events (such as Sexual Assault Awareness Month (SAAM))
- Participate on internal and external committees or activism that address issues of responding to sexual or domestic violence, prevention education strategies, trauma-informed care, racial equity, disability inclusion, and/or LGBTQ+ issues as assigned
- Provide peer-coaching to educators on the Education & Training team
- Complete monthly reports and service documentation requirements, including regularly completing evaluations of public-prevention education/professional training programming and reviewing evaluation feedback from audience participants

Perform other duties as assigned to further the reputation and financial stability of Resilience.



Position Requirements

- Bachelor's degree in Education, Public Health, Social Work, Human Development & Family Services or related field required; Master's degree preferred
- Strong equity framework analysis on belonging, LGBTQIA+ issues, and racial, reproductive, disability, and economic justice, with the ability to communicate about these topics diplomatically
- Previous sexual violence prevention education experience and professional training facilitation is required
- Teaching experience with youth/adolescents and/or experience providing youth education is required
- Ability to objectively advocate for the needs/rights of others
- Bilingual fluency (English/Spanish) is preferred
- Ability to manage multiple tasks and meet deadlines with exceptional organizational and record-keeping skills
- A collaborative and flexible style; needs to be an active, adaptable, and engaged team player
- Positive attitude and proactive approach to problem-solving

Organizational Requirements

- Exceptional executive functioning skills and emotional intelligence
- Adaptability, conscientiousness, and reliability
- Excellent verbal and written communication skills
- Ability to give and receive honest, constructive feedback
- Ability to take initiative and work independently, as well as in a team environment that includes cross-department coordination
- Passion for Resilience's mission required
- Understanding of and/or experience working with sexual assault, gender issues, and human rights issues preferred
- Flexibility to work occasional evening and weekend hours
- Completion of minimum 40-hours of sexual assault training within 90 days of hire

Hybrid Work Environment

To support team collaboration and operational success, Resilience utilizes a structured hybrid work schedule requiring 2-3 days per week in the office. While we value workplace flexibility, this position requires regular onsite presence and is not a remote role. Onsite schedule requirements are based on organizational need and individual performance, and may be adjusted as necessary.

Background Check Requirements

Due to the nature of our funding, all staff, interns, and volunteers are required to clear a criminal background check, free of convictions related to 1) any sex offense, and 2) any offense in which the victim is, by statute, a youth, including but not limited to, child abuse and child endangerment. Additional background checks vary by position and are required for work with Chicago Public Schools and with survivors who are incarcerated. Those who do not pass these requirements are not eligible for employment.

Environmental/Physical

Due to the nature of our work, all employees have the following potential risks, which will vary depending on the role:

- Exposure to vicarious trauma
 - Exposure to environmental and/or psychological hazards on or offsite at select partner locations
 - Physical requirements may include (extended or periodic) walking, bending, reaching, sitting, and lifting
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Benefits and Perks

At Resilience, we believe caring for our team is essential to caring for our community. Eligible employees have access to a comprehensive benefits package that includes medical, dental, and vision insurance, life and disability coverage, a retirement savings plan, flexible spending accounts, and an Employee Assistance Program (EAP) offering confidential counseling and support resources. Employees also enjoy generous paid time off, including holidays, vacation, sick time, wellness time, bereavement leave, jury duty leave, and other protected leaves of absence. We have a fully-equipped fitness center onsite at our Downtown Loop location that offers staff a convenient way to focus on health and wellness before, during or after the workday. We are committed to supporting the health, well-being, and professional growth of our staff so they can thrive both at work and in their personal lives.

How to Apply

To apply, please complete our application here: <https://ourresilience.bamboohr.com/careers/>

Persons of color and LGBTQ+ persons are encouraged to apply. Resilience is an equal opportunity employer and does not discriminate on the basis of race, age, sex, gender identity, gender expression, national origin, sexual orientation, or disability in its procedures and policies.

Resumes without a cover letter will not be considered. Thank you.